

REGISTRATION OF A MOTOR VEHICLE
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An application for registration of a motor vehicle shall be made to the registering authority in form No. 20 within 7 days from the date of delivery of the vehicle and shall accompanied by :

1. Sale certificate in form No. 21 (In duplicate).
2. Valid Insurance Certificate.
3. Copy of the approval of the design in case of a Tractor/Trailer if any
4. Original sale certificate from the authority concerned in form 21 in case of Ex-Army Vehicle.
5. Temporary Registration, if any.
6. Proof of address by use of any documents referred in the Driving License Casper.
7. Road worthiness certificate in Form 22 from the manufacturers/body builder.
8. Customs clearance certificate in case of imported vehicle.
9. Approved fees as mentioned below :
 - a) Invalid Carriage : Rs.20/-
 - b) Motor Cycle. Rs.60/-
 - c) Light motor vehicle(Non-Transport) Rs.200/-
Light commercial vehicle. Rs.300/-
 - d) Medium - Goods & Passengers Vehicle. Rs.400/-
 - e) Heavy - Goods & Passengers vehicle. Rs.600/-
 - f) Imported Vehicle : Rs.800/-
 - g) Imported Motor Cycle : Rs.200/-
 - h) Any other vehicle not mentioned above : Rs.300/-

Along with the above fee, inspection fee of Rs.20/- for a motor cycle and Rs.40/- for others shall be deposited.

N.B. : M.V. Tax of the vehicle shall be paid in due time.

Procedure : On receipt of the above documents, the Registering Authority will verify the documents and the vehicle and will issue to the owner of the vehicle a certificate of Registration in Form 23. For a Transport vehicle the Registration Certificate will be issued only after recording the Certificate of Fitness in Form 38.

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FORM 20

[See Rule 47

Application For Registration of a Motor Vehicle

(To be made in duplicate if the vehicle is held under an agreement of Hire-purchase/Lease/Hypothecation and duplicate copy with the endorsement of the Registration of motor vehicle.)

To

The Registering Authority

.....

1. Full name of the person to be Registered as Registered owner
Son/wife/daughter
2. Age of the person to be Registered as Registered owner
3. Permanent address of the person to be Registered as Registered owner
(Evidence to be produced)
4. Temporary address of the Dealer or Manufacturer from whom the vehicle

was purchased (Sales certificate and certificate of roadworthiness issued by the manufacturer to be enclosed.)

6. If ex-army vehicle or imported vehicle, enclose proof. If locally manufactured Trailer/Semi -Trailer, enclose the approval of design by the State Transport Authority and note the proceedings number and date of approval

7. Class of Vehicle

(if motor cycle, whether with or without gear)

8. The Motor vehicle is

- (a) A new vehicle
- (b) Ex-army vehicle
- (c) imported vehicle

9. Type of body

10. Type of vehicle of vehicle

11. Maker's name

12. Month and year

13. Number of cylinders

14. Horse Power

15. Cubic Capacity

16. Maker's classification or if not known, wheel base

17. Chassis No. (Affix Pencil Print)

18. Engine No.

19. seating Capacity (including driver)

10. Subs. By GSR 338(E) dated 26-3-1993 (w.e.f.26-3.1993).

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[Form 20]

20. Fule used in the engine

21. Unladen weight

22. Particulars of previous registration and registered number (if any)

23. Colour or colours of body,wings and front end.

I hereby declare that the Motor Vehicle has not been registered in any State in India. Additional particulars to be completed only in the case of Transport Vehicles other than Motor Cab.

24. Number, description and size of tyres

- (a) Front axle
- (b) Rear axle
- (c) Any other axle
- (d) Tandem axle

25. Gross vehicle weight

- (a) As certified by the manufacturer Kgms.
- (b) To be registeredKgms.

26. Maximum axle weight

- (a) Front axle Kgms
- (b) Rear axle Kgms
- (c) Any other axleKgms
- (d) Tandem axleKgms

27. (a) Overall length

(c) Overall width

(d) Over hang

The above particulars are to be filled in for a rigid frame motor vehicle of two or more axles for an articulated vehicle of three or more axles or, to the extent applicable for trailer, where a second semi-trailer or additional semi-trailer are to be registered with an articulated motor vehicle. The following particulars are to be furnished for each such semi-trailer.

28. Type of body
29. Unladen weight
30. Number,description and size of tyres
on each axle.
31. Maximum axle weight in
respect of
each axle.

32. The vehicle is covered by a valid certificate of insurance under Chapter XI of the Act. Insurance Certificate or Cover note No..... date..... of
(Name of Company)
valid from to

33. The vehicle is exempted from insurance. The relevant order is enclosed

34. I have paid the prescribed fee of rupees

Signature or thumb impression of the
Person to be registered as Registered owner
Date

Note :- The Motor Vehicle above described is :

- (i) Subject to Hire-Purchase agreement/Lease agreement with.....
- (ii) Subject to Hypothecation in favour of
- (iii) Not held under Hire-purchase agreement, or lease agreement, or a subject to Hypothecation.

Strike out whatever is inapplicable if the vehicle is subject to any such agreement the signature of the Financier with whom such agreement has been entered into is to be obtained.

Signature of the FINANCIER with whom an Agreement of Hire-Purchaser,Lease or Hypothecation has been entered into. Signature or thumb impression of the owner

Certificate of Inspection of Motor Vehicle

Certified that the particulars contained in the application are true and that the vehicle complies with the requirements of the Motor Vehicles Act,1988 and the rules made thereunder.

Signature of the Inspecting Authority

Name.....

Designation.....

Date

Ref.No.....

Office Endorsement

Office of the

The above said Motor Vehicle has been assigned the Registration number..... and registered in the name of the applicant and the vehicle is subject to an agreement of Hire-Purchase /Lease/Hypothecation with the Financier referred above.

Signature of the Registering authority

Date.....

To

The Financier.....

(to be sent by Registered post Acknowledgement Due)

Specimen signature or thumb impression of the person to be registered as Registered Owner and Financier are to be obtained in original application faor affixing and attestation by the Registering Authority with office seal in Form 23 and 24 in such a manner that the part of impression of seal or a stamp and attestation shall fall upon each signature.

Specimen signature of the Financier
Specimen signature of the Registered
Owner.

- | | |
|----|----|
| 1. | 1. |
| 2. | 2. |

FORM 21
[See Rule 47 (a) and (d)]
Sale Certificate

(To be issued by Manufacturer/Dealer or officer of Defence Department (In case of Military auctioned vehicles) for presentation along with the application for registration of a motor vehicle)

Certified that
(Brand name of the vehicle)

has been delivered by us to
on(date)

Name of the buyer
Son/wife/daughter of
Address (Permanent)
(Temporary)

The vehicle is held under agreement of Hire
Purchase/Lease/Hypothecation with

The details of the vehicle are given below :

1. Class of vehicle.
2. Maker's number
3. Chassis Number
4. Engine Number
5. Horse power or Cubic Capacity
6. Fuel used
7. No.of Cylinders
8. Month and year of Manufacture
9. Seating capacity (including driver)
10. Unladen weight

11. Maximum axle weight and number and description of tyres (in case of Transport vehicle)

- (a) Front axle
 - (b) Rear axle
 - (c) Any other axle
 - (d) Tandem axle
12. Colour or colours of the body
13. Gross vehicle weight
14. Type of body.

Signature of Manufacturer/Dealer or
Officer of Defence Department
Strike out whichever is inapplicable.

FORM 22
[See Rules 47(g),115(6),124,126-A and 127]
Initial Certificate of compliance with Pollution Standards,
Safety Standards of components and Roadworthiness
(to be issued by the manufacturer)

Certified that
(brand name of the vehicle)
bearing chassis number.....
and engine number
complies with the provisions of the Motor Vehicles Act,1988 and the rules made
thereunder

Signature of Manufacturer
Form 22 shall be issued with the signature of the manufacturer duly
printed in the Form itself by affixing facsimile signature in ink under the hand
and seal of the manufacturer.

FORM 22 (A)
[See Rules 47 (g),124,126-A and 127]

Certificate of compliance with Pollution Standards/Safety Standards of
components and Roadworthiness (for vehicles where body is fabricated
separately).

PART-1
(To be issued by the manufacturer)

Certified that (brand name of the vehicle) bearing Chassis
number And engine number complies with the provisions of
the Motor Vehicles Act,1988 and the rules made thereunder.

Signature of Manufacturer

11. Subs.by GSR 338(E) dated 26.3.1993 (w.e.f.26.3.1993)

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Form 23]

Form 22 (A) shall be issued with the signature of the
manufacturer duly printed in the Form itself by affixing facsimile signature in
ink under the hand and seal of the manufacturer.

PART II

(To be issued by the body builder)

Certified that body of the vehicle (brand name of the vehicle) bearing chassis number and engine number Has been fabricated by us and the same complies with the provisions of the Motor Vehicles Act.1988 and the rules made there under.

Signature of Body Builder

. Strike out whichever is not applicable.

Form 22 (A) shall be issued with the signature of the manufacturer duly printed in the Form itself by affixing facsimile signature in ink under the hand and seal of the bodybuilder.

FORM 23

(See Rule 48)

Certificate of Registration

Registered Number

.....

.....

Brief description of vehicle

e.g. Fiat/Ambassador/Maruti Car, Tata/Ashok Leyland Goods vehicle,Trailer, Motor Cycle

with/without gear, Motor Cycle with side car etc.)

Purchase form the Dealer Name & Address

Name of the Registeredm Owner

Son/wife/daughter

Full Address (permanent)

Full Address (Temporary)

Signature of Registering Authority

Date.....

Specimen Signature of the Registered Owner to be affixed

And attested by Registering Authority with his seal

1. Class of Vehicle

The motor vehicle is

a) a new vehicle

b) Ex-army vehicle

c) Imported vehicle

d) Migration from other States.

2. Maker's name

Dealer's name and Address

3. Type of body

4. Month and Year of Manufacture

5. Number of Cylinders

6. Chassis Number

7. Engine Number

8. Fuel used in the engine

9. Horse Power (B.H.P.)

12. Subs. By GSR 338(E) dated 26-3-1993 w.e.f. 26-3-1993.

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- 10. Cubic Capacity
- 11. Maker's Classification
- 12. Wheel base
- 13. Seating capacity (including driver)
- 14. Unladen weight
- 15. Colour or colours of body, wings and front end. Additional Particulars in the case of all Transport Vehicles other than Motor Cabs.
- 16. Gross vehicle weight
 - (a) as certified by the manufacturer
 - (b) as registered
- 17. Number, description of size of tyre
 - (a) Front axle
 - (b) Rear axle
 - (c) Any other axle
 - (d) Tandem axle
- 18. Registered axle weight
 - (a) Front axle
 - (b) Rear axle
 - (c) Any other axle
 - (d) Tandem axle

Additional Particulars of alternative or additional Semi-Trailer Registered with an Articulated vehicle.

- 19. Type of body
 - 20. Unladen weight
 - 21. Number, description and size of tyre on (each) axle.
 - 22. Registered axle weight (in respect of each axle)
- This certificate is valid from to Date.....
 Signature of the Registering Authority

Note : The Motor vehicle above described is

- (i) Subject to Hire-purchase Agreement with
- (ii) Subject to Lease agreement with
- (iii) Subject to Hypothecation in favour of

Specimen Signature of the Financier

Signature of the Registering Authority (to be affixed) and attested by the Registering Authority with his seal

The certificate is renewed
 From to
 Date.....

Signature of the Registering Authority
 From Signature of the Registering Authority
 Date Signature of the Registering Authority

From To

Date Signature of the Registering Authority

From To
 Date Signature of the Registering Authority

Note :
 (i) This shall be in the form of a book having sufficient

pages for recording Transfer of ownership, change of address, Hire-Purchase endorsement, Cancellation of Hire-Purchase entries. Alteration, Suspension and Cancellation of certificate or Registration etc. Such entries shall be duly numbered serially in chronological order datewise.

(ii) Strike out whichever is inapplicable.

(iii) Wherever transfer of ownership/change of address/note and cancellation of endorsement of any agreement is recorded, specimen of the Registered Owner and Financier as the case may be shall be affixed, sealed and attested by the Registering Authority next to the recording, in such manner that part of impression of the seal or stamp and attestation shall fall upon the signatures.

(iv) For two-wheeler and cars a book can be provided without Additional particulars of the transport vehicle and Trailer or semi-Trailer.

(v) For transport vehicles, a book can be provided without the column of renewal of registration.

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FORM 38
[See Rule 62 (1)]

Certificate of fitness (applicable in the case of transport vehicles only)

Vehicle No is certified as complying with the provisions of The Motor Vehicles Act, 1988, and the rules made there under. The certificate will expire on

Signature and designation of Inspecting Authority

Date 19.....

OR

Holder of the letter of authority of the authorized testing station.

certificate of fitness is hereby renewed -

The

From to 19.....

From to 19.....

From to 19.....

Signature of Inspecting Authority

OR

Signature of the holder of the letter of authority of the authorized testing station.